

AAWC SCHOLARSHIP GUIDELINES

SECTION I: Eligibility, Guidelines, Timelines & Instructions

1. All Eligible AAWC members in good standing for one year prior to submission of application.
2. Applications are accepted from January 1st to August 31st. Guidelines are included below. To access the application [click here](#). Applicants will receive a decision by email notification on or before October 31st. Awards are made by check and must be deposited by December 30th of the year of the award.
3. Awards may be given to previous scholarship winners and/or retroactively (e.g. the applicant's activity is in progress or already took place by the time the decision has been made). Previous scholarship winners and applicants receiving scholarship support from other entities may still receive AAWC scholarship awards to make up the difference of any deficits if the application suggests appropriate merit of the planned event/activity.
4. The criteria for review of all scholarship applications include:
 - a. Individual merit of request
 - b. Need
 - c. Impact on field of wound care
 - d. Personal Hardship
5. **Important!** In order to preserve the integrity of the selection process, all applications and supporting documentation undergo a "blinded" review. Although you are required to supply your name, physical and email addresses, phone and member numbers for the application, they will not be submitted to the Scholarship Committee. Additionally, your name must not appear on any supporting documents with the only exception of the 1st page of your CV/Resume. The applicant must cover up each location his/her name is listed before uploading documents. Applications that do not adhere to this process will not be reviewed.
6. Once the amount of an award is determined, the proposed winner must promptly reply to a request to complete a "final processing form" to secure the award. (This is required because the applicant's status/plans may have changed since the original application was submitted, which could require reconsideration of the application and/or the amount of funds to be awarded.)

SECTION II: Types of Awards

1. The AAWC Scholarship Committee will review and assign all scholarships based on the individual merit of the applicant's request. The total possible funds awarded will not exceed a cumulative amount of \$9,000 for all scholarships.
2. Applications are accepted for a variety of educational endeavors such as: proposals to conduct teaching programs or to participate in learning opportunities. The amount awarded for each individual scholarship will vary based on the scope of the project, amount requested and available funds. Providing detailed explanations of the proposed use of the award is recommended given the annual competition for these monies.
3. Applications must be related to wound care. For example, if applying for the Teaching Grant, it must be clearly noted how the teaching program is related to the field. Learning Grant applications requesting graduate education funding or tuition is not acceptable unless the education can be tied to some aspect

of wound care or delivery of wound care. Because wound care conferences are attended by hundreds of AAWC members each year, AAWC does not award grants for wound care-related conferences through the AAWC Scholarship Program. Only higher learning courses and training are considered within this grant process.

SECTION III: General Requirements by Award Type

Please provide the following documentation with each application:

1. Curriculum Vitae (CV) or resume
2. Travel or event start/stop dates and location(s) and supporting materials (brochures, etc.)
3. Contact information for managing representative at program or facility (if applicable)
4. Itemized proposed budget and documentation/proof of costs/quotes
5. Letter of recommendation
6. Other requirements as outlined for the award you are seeking

Based upon the type of project for which scholarship or grant funds are being requested, the following information is also required to complete the application process. This must be submitted as one package with the above-mentioned materials:

1. Teaching Program Grant:

- A detailed program with dates and times, topics covered by the program, and the type of intervention (i.e. conference, workshop, interactive session, in-service)
- Curriculum vitae (CV) or resume of the intended speakers or trainers (if other than the applicant)
- Details on how the funds, if awarded, will be used for the program
- Learning objectives for the program
- Outcomes to be measured or the planned program evaluation procedure
- References
- Conflict of Interest/final disclosure – (Must include a statement that the program will not be biased and brand names of products will not be discussed)
- Previous presentations or publication history regarding this material, if applicable

2. Learning Grant:

- Program name, location, description of the course of study, course start and end date, proof of the cost of the program registration and detail regarding how the course of study relates to wound care
- Lodging and travel costs that relate to this education, if applicable
- Informational brochure or related materials
- The institution providing the education must be accredited by an approved/recognized governing body
- If any awarded funds will be used for tuition, please specify all other forms of tuition support