

# AAWC SPEAKERS BUREAU APPLICATION

**Exciting news!** AAWC is proud to offer participation in the AAWC Speakers Bureau as a free service to all members of the Association. The Bureau provides a means to promote your availability for discussions and presentations about wound prevention and care and associated topics (e.g. reimbursement issues, regulatory guidelines, etc.).

A list of Bureau Speakers is available on the Speakers Bureau page of the AAWC website. The information is promoted regularly so that Members have a chance to be recognized as potential speakers in various subject areas by various sources, including: National and global conferences, seminar coordinators, in-service planners, regional meetings, corporate meeting organizers, career fairs, inspirational event directors, and media sources.

**How does it work?** AAWC's staff initiates the introduction between speaker and client, based on the client's request to the AAWC for a specific speaker (which will be based upon the speaker's noted area of expertise/interest.) Thereafter, the speaker will decide whether they wish to accept the invitation from a potential client. All further arrangements are made only between client and speaker. The Bureau's policy is not to collect a speaker's fee. However, Bureau speakers may accept any honoraria and expense reimbursement offered by or negotiated with the client. AAWC and its Speakers Bureau do not guarantee utilization of any speaker on its Bureau, nor does it guarantee any specific number of presentations.

Please visit <http://aawconline.org/speakers-bureau-program/> for the full guidelines.

## Basic Information & Instructions:

1. Only AAWC Members in good standing (dues paid in full) may apply for the AAWC Speakers Bureau.
2. Applications are accepted all year and will be acknowledged upon receipt.
3. Applications are considered at the end of each quarter year. Depending on when we receive your application, it could take up to 12 weeks for a decision. Reviews are heavily dependent on a volunteer task force, and all attempts will be made to get back to you as soon as possible.
4. Please note you must submit the following via email to [info@aawconline.org](mailto:info@aawconline.org) to be considered for the Speakers Bureau:
  - Current CV, a short biography in Microsoft Word format, and a current photo in jpeg format
  - Two references including the following information: Contact Person's Name, Title, Company Name, Phone Number, Email Address (If available, provide Event Name, Date and Title of Your Presentation.)
  - A list of preferred wound treatment topics for presentation (please try to limit to 40 words and provide in Microsoft Word format)
5. If you have questions, full guidelines are listed at [www.aawconline.org](http://www.aawconline.org).

## Please Type or Print the Following Information:

Name:

\_\_\_\_\_

(First Name) (Last Name)

Credentials:

\_\_\_\_\_

Member Number:

\_\_\_\_\_

I have been a member since (if known):

\_\_\_\_\_

The address I am providing is \_\_\_\_\_ home \_\_\_\_\_ work

Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State/Prov: \_\_\_\_\_ ZIP/Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_ Day Time Telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Have you applied for the AAWC Speakers Bureau in the past? Yes \_\_\_\_\_ No \_\_\_\_\_

By signing below, I signify that I understand that being included in the AAWC Speaker's Bureau Program is a AAWC membership benefit and that I must keep my AAWC membership active to be included in the bureau. I understand that in completing this application and being listed as a speaker on the aawconline.org website does not warrant or guarantee any particular profit. AAWC and its Speakers Bureau do not guarantee utilization of any speaker on its bureau, nor does it guarantee any specific number of presentations.

I release and indemnify AAWC and its associates from any responsibility to me except as contained in the Speakers Bureau guidelines. I agree to abide by the rules and conditions of the guidelines. I understand that my application will not be considered if I am not a current AAWC Member or if my application is not complete.

Applicant Signature: \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Email your application with your supporting documents to: [info@aawconline.org](mailto:info@aawconline.org)

You can also mail your documents to:

AAWC  
1818 Parmenter St Ste 300  
Middleton, WI 53562  
(608) 360-6585